Knights of Columbus
SQUIRES
Youth Organization.

INSTRUCTIONS FOR COMPLETING
ANNUAL SURVEY OF FRATERNAL ACTIVITY

For Twelve Month Period Ending December 31, 20__

Due By: JANUARY 31

IMPORTANT

- ***Please type or print legibly.***
- ***Complete numerical data from right to left – ex.*** ,___,100
- ***In sections II and III use EXACT DOLLAR AMOUNTS.***
- ***UNITS IN THE PHILIPPINES SHOULD REPORT ALL FINANCIAL DATA IN PESOS.***
- ***Include financial contributions and hours of community service from all related programs (i.e. council corporations, parish round tables, etc.)***
- ***Do not write-in additional activities or contributions – use only spaces provided.***
- ***MAKE A PHOTOCOPY OF SURVEY REPORT FOR YOUR COUNCIL FILE.***

SECTION I. NUMBERS OF MEETINGS HELD DURING YEAR:

1. Regular – meetings for conducting or discussing business. Include officers and Service program committee meetings.
2. Social – dinners, card parties, dances, etc. Business may or may not have been discussed.
3. Special – lectures, films, seminars, cultural, ethnic, educational, religious events, etc. Business may or may not have been discussed.

SECTION II. ACTIVITY EXPENSE:

1. a. Printing and Postage – printing and postage for newsletters, flyers, communications for activities.
   b. Food and Refreshments – food, refreshments, etc. for activities.
   c. Prizes – gifts, awards, incentives, raffles, etc. related to sponsored events.
   d. Projects – transportation, facility rental, photography, etc. for related projects.
   e. Entertainment – bands, magicians, comedians, etc. for events.
   f. Miscellaneous – all other expenses not outlined above relating to activities.

SECTION III. CHARITABLE AND BENEVOLENT DISBURSEMENTS:

Church Activities

1. a. Church Facilities – construction, repairs, remodeling, memorial gifts, etc.
   b. Catholic Schools – donations, grants, construction, repairs, etc.
   c. Religious Education – CCD, lay apostolate, Keep Christ in Christmas, marriage encounter, etc.
   d. Seminarians/RSVP – direct contributions to seminarians, postulants and religious.
   e. Seminaries – donations, construction, equipment, etc.
   f. Vocations Projects – programs, speakers, films, program materials, etc.
   g. Miscellaneous – all other Church related disbursements not outlined above.

Community Activities

2. a. Elderly – homes for the aged, Retired Senior Volunteer Program, etc.
   b. Physically Disabled – Muscular Dystrophy, Cerebral Palsy, etc.
   c. Special Olympics – local, state and national contributions, etc., People with Intellectual Disabilities – candy distributions, etc.
   d. Veterans Activities/VAVS
   e. Food for Families – food banks, food pantries, soup kitchens, etc.
   f. Victims of Disasters – natural disasters, fire, violence, accidents, etc.
   g. Hospitals/Institutions – equipment, construction, memorial gifts, etc., Health and Service Organizations – Red Cross, Hospice, United Way, cancer/heart funds, etc.
   h. Global Wheelchair Mission.
   i. Community Wide Projects
   j. Habitat for Humanity – civic involvement, donations, etc.
   k. Miscellaneous – all other community related disbursements not outlined above.

Culture of Life Activities

3. a. Donations – monies donated to Crisis pregnancy centers, BirthRight, Project Rachel, etc.
   b. March for Life – local, state/provincial and national marches.
   c. BirthRight – fund-raising activities and monetary donations. Baby Showers – for individual pregnant women who are struggling financially, or for homes for unwed mothers.
   d. Baby Bottle Campaign – individuals or families collect loose change—or paper money—in empty baby bottles and turn over to the council for culture of life initiatives.
   e. Memorials to unborn children – donations, fund-raising activities, etc.
   f. Ultra-sound program – raising funds to purchase ultrasound machines for crisis pregnancy centers.

Youth Activities

4. a. Columbian Squires – overall sponsorship, contributions, etc.
   b. Scouting – sponsorship, contributions, etc.
   c. Youth Groups – CYO, Big Brothers/Big Sisters, 4-H, etc.
   d. Youth Welfare/Services – substance/child abuse, foster parents, etc.
   e. Athletics – equipment, league/team sponsorship, transportation, etc.
   f. Scholarships/Education – career nights, essay contests, tuition, fund raising, etc.
   g. Coats for Kids.
   h. Miscellaneous – all other youth related disbursements not outlined above.

SECTION IV. FRATERNAL COMMITMENT:

Number of visits to:

1. a. Sick – caring for the sick/nursing homes/hospitals.
   b. Bereaved – visits of condolence.
2. Number of blood donors – members serving as blood donors.
3: Habitat for Humanity Projects – number of projects involved in during year

Estimated hours of community volunteer service:

4. a. Church Activities – volunteer service in all Church related activities.
   b. Community Activities – volunteer service in all community related activities.
   c. Youth Activities – volunteer service in all youth related activities.
   d. Habitat for Humanity – volunteer services to these projects
   e: Culture of Life Activities – volunteer service in all activities that support pro-life
   f: VAVS
   g: Food For Families
   h: Special Olympics
   i: Miscellaneous Activities – volunteer service in any areas not outlined above.

Estimated hours of fraternal service:

5. Sick/disabled members and their families – household chores, transportation, tutoring, counselling, etc.

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ANNUAL SURVEY OF FRATERNAL ACTIVITY

For Twelve Month Period Ending December 31, 20__

S Circle Number _____ **Location** _____
city/town state/province

I. NUMBER OF MEETINGS HELD DURING YEAR:

1. Regular
2. Social
3. Special

TOTAL NUMBER OF MEETINGS HELD

II. ACTIVITY EXPENSE

DOLLARS ONLY:

1. a. Printing and Postage
   b. Food and Refreshments
   c. Prizes
   d. Projects
   e. Entertainment
   f. Miscellaneous

TOTAL ACTIVITY EXPENSES

III. CHARITABLE DISBURSEMENTS::

Church Activities

DOLLARS ONLY:

1. a. Church Facilities
   b. Catholic Schools
   c. Religious Education
   d. Seminarians/RSVP
   e. Seminaries
   f. Vocations Projects
   g. Miscellaneous

Total Church Disbursements

Community Activities

DOLLARS ONLY:

2. a. Elderly
   b. Physically Disabled
   c. Special Olympics/Intellectual Disabilities
   d. Veteran Military/VAVS
   e. Food for Families
   f. Victims of Disasters
   g. Hospitals/Institutions/Health Organizations
   h. Global Wheelchair Mission
   i. Community Wide Projects
   j. Habitat for Humanity Projects
   k: Miscellaneous

Total Community Disbursements

Culture of Life Activities

DOLLARS ONLY:

3. a. Donations
   b. March for Life
   c. Birthright/Baby showers
   d. Baby bottle campaign
   e. Memorials to unborn children
   f. Ultra-Sound Initiative

Total Culture of Life Disbursements

Youth Activities

DOLLARS ONLY:

4. a. Columbian Squires
   b. Scouting
   c. Youth Groups
   d. Youth Welfare/Services
   e. Athletics
   f. Scholarships/Education
   g. Coats for Kids
   h. Miscellaneous

Total Youth Disbursements

TOTAL CHARITABLE (Church, Community, Culture of Life and Youth) DISBURSEMENTS

IV. FRATERNAL COMMITMENT:

1. Number of visits to:
   a. Sick
   b. Bereaved

Total Visits

2. Number of blood donors
3. Habitat for Humanity Projects

Estimated hours of volunteer service:

4. a. Church
   b. Community
   c. Youth
   d. Habitat for Humanity
   e. Culture of Life
   f: VAVS
   g: Food for Families
   h: Special Olympics
   i: Miscellaneous

Total Volunteer Hours

Estimated hours of fraternal service:

5. Sick/disabled members and their families

(Signed) _____
(Chief Squire)

(Signed) _____
(Bursar)

Date: _____

MAIL ORIGINAL TO: **Supreme Council Department of Fraternal Services.**
MAIL COPIES TO: **State Deputy, State Squires Chairman, Circle File**
Available in electronic format at www.kofc.org