INSTRUCTIONS FOR COMPLETING
ANNUAL SURVEY OF FRATERNAL ACTIVITY

*IMPORTANT

* Please type or print legibly.
* In sections II and III use EXACT DOLLAR AMOUNTS, WHOLE LOCAL CURRENCY
* Include financial contributions and hours of community service from all related programs (i.e. council corporations, parish round tables, etc.)
* Do not write-in additional activities or contributions – use only spaces provided.
* MAKE A COPY OF SURVEY REPORT FOR YOUR FILE.

SECTION I. NUMBERS OF MEETINGS HELD DURING YEAR:
1. Regular – meetings for conducting or discussing business. Include officers and Service program committee meetings.
2. Social – dinners, card parties, dances, etc. Business may or may not have been discussed.
3. Special – lectures, films, seminars, cultural, ethnic, educational, religious events, etc. Business may or may not have been discussed.

SECTION II. ACTIVITY EXPENSE:
1. a. Printing and Postage – printing and postage for newsletters, flyers, communications for activities.
   b. Food and Refreshments – food, refreshments, etc. for activities.
   c. Prizes – gifts, awards, incentives, raffles, etc. related to sponsored events.
   d. Projects – transportation, facility rental, photography, etc. for related projects.
   e. Entertainment – bands, magicians, comedians, etc. for events.
   f. Miscellaneous – all other expenses not outlined above relating to activities.

SECTION III. CHARITABLE AND BENEVOLENT DISBURSEMENTS:
Church Activities
1. a. Church Facilities – construction, repairs, remodeling, memorial gifts, etc.
   b. Catholic Schools – donations, grants, construction, repairs, etc.
   c. Religious Education – CCD, lay apostolate, Keep Christ in Christmas, marriage encounter, etc.
   d. Seminarians/RSVP – direct contributions to seminarians, postulants and religious.
   e. Seminaries – donations, construction, equipment, etc.
   f. Vocations Projects – programs, speakers, films, program materials, etc.
   g. Miscellaneous – all other Church related disbursements not outlined above.

Community Activities
2. a. Elderly – homes for the aged, Retired Senior Volunteer Program, etc.
   b. Physically Disabled – Muscular Dystrophy, Cerebral Palsy, etc.
   c. Special Olympics – local, state and national contributions, etc., People with Intellectual Disabilities – candy distributions, etc.
   d. Veterans Activities/VAVS
   e. Food for Families – food banks, food pantries, soup kitchens, etc.
   f. Victims of Disasters – natural disasters, fire, violence, accidents, etc.
   g. Hospitals/Institutions – equipment, construction, memorial gifts, etc.,
   h. Health and Service Organizations – Red Cross, Hospice, United Way, cancer/heart funds, etc.
   i. Global Wheelchair Mission.
   j. Habitat for Humanity – civic involvement, donations, etc.
   k. Miscellaneous – all other community related disbursements not outlined above.

Culture of Life Activities
3. a. Donations – monies donated to Crisis pregnancy centers, BirthRight, Project Rachel, etc.
   b. March for Life – local, state/provincial and national marches.
   c. BirthRight – fund-raising activities and monetary donations.
   d. Baby Bottle Campaign – collection of funds raised in empty baby bottles and turned over to the council for culture of life initiatives.
   e. Memorials to unborn children – donations, fund-raising activities, etc.

Youth Activities
4. a. Columbian Squires – overall sponsorship, contributions, etc.
   b. Scouting – sponsorship, contributions, etc.
   c. Youth Groups – CYO, Big Brothers/Big Sisters, 4-H, etc.
   d. Youth Welfare/Services – substance/child abuse, foster parents, etc.
   e. Athletics – equipment, league/team sponsorship, transportation, etc.
   f. Scholarships/Education – career nights, essay contests, tuition, fund raising, etc.
   g. Coats for Kids.
   h. Miscellaneous – all other youth related disbursements not outlined above.

SECTION IV. FRATERNAL COMMITMENT:
Number of visits to:
1. a. Sick – caring for the sick/nursing homes/hospitals.
   b. Bereaved – visits of condolence.
2. Number of blood donors – members serving as blood donors.
3. Habitat for Humanity Projects – number of projects involved in during year

Estimated hours of community volunteer service:
4. a. Church Activities – volunteer service in all Church related activities.
   b. Community Activities – volunteer service in all community related activities.
   c. Youth Activities – volunteer service in all youth related activities.
   d. Habitat for Humanity – volunteer services to these projects.
   e. Culture of Life Activities – volunteer service in all activities that support pro-life
   f. VAVS
   g. Food For Families
   h. Special Olympics
   i. Miscellaneous Activities – volunteer service in any areas not outlined above.

Estimated hours of fraternal service:
5. Sick/disabled members and their families – household chores, transportation, tutoring, counselling, etc.
### Youth Activities

- a. Columbian Squares
- b. Scouting
- c. Youth Groups
- d. Youth Welfare/Services
- e. Athletics
- f. Scholarships/Education
- g. Coats for Kids
- h. Miscellaneous

### Total Youth Disbursements

**TOTAL CHARITABLE (Church, Community, Culture of Life and Youth) DISBURSEMENTS**

### Fraternal Commitment:

#### 1. Number of visits to:

- a. Sick
- b. Bereaved

#### 2. Number of blood donors

#### 3. Habitat for Humanity Projects

**Estimated hours of volunteer service:**

- a. Church
- b. Community
- c. Youth
- d. Habitat for Humanity
- e. Culture of Life
- f. VAVS
- g. Food for Families
- h. Special Olympics
- i. Miscellaneous

#### Total Volunteer Hours

**Estimated hours of fraternal service:**

- 5. Sick/disabled members and their families

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(Signed) ______________________________________
(Grand Knight)

(Signed) ______________________________________
(Financial Secretary)

Date: ______________________________________

### Notes:

- Mail/Email/Fax copies to:
  - Supreme Council Fraternal Mission Department
  - fraternalmission@kofc.org or fax (203) 752-4108
  - State Office & District Deputy

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