



DISTRICT DEPUTY SEMIANNUAL REPORT

ON COUNCIL STATUS

JULY THROUGH DECEMBER

DEADLINE – DECEMBER 31

State/Province: _____

District No.: _____

(Print or type all information)

Council #: _____ Location: _____ (City) _____ (State/Province) Date of Report: _____

COUNCIL DEADLINE

- Election of Officers (Form #185) – Deadline: July 1 for receipt at Supreme Council office.
- Service Program Personnel Report (Form #365) – Deadline: August 1 for receipt at Supreme Council office.
- Semiannual Council Audit Report (Form #1295) – Deadline August 15 for receipt at Supreme Council office.
- July Per Capita Tax Assessment – Deadline: October 10 for receipt at Supreme Council office.
- IRS Form 990 – Return of Organization Exempt From Income Tax – Deadline: Fifteenth day of the fifth month following the close of the council's annual accounting period.

ORGANIZATION

- Are council officers knowledgeable of their duties? Yes No
- Are council officers performing as they are expected? Yes No
- Do council officials regularly attend district meetings? Yes No
Number of district meetings held during July-December: _____
- District deputy has inspected the council books and financial records. Yes No
- District deputy certifies records comply with the Order's laws and rules. Yes No

MEMBERSHIP

- Is the council conducting an effective membership recruitment campaign? Yes No
- Does the council utilize an Admission Committee? Yes No
- Do the grand knight and financial secretary reconcile the membership transactions reported by the Supreme Council office on the monthly Grand Knight's Membership and Financial Statement (Form #1189) and the Council Billing Statement (Form #F056)? Yes No
- Has the council implemented an organized membership retention program? Yes No

INSURANCE PROMOTION

- Is a field agent assigned to this council? Yes No
- Is the council conducting an overall insurance promotion program? Yes No
- Is the financial secretary providing copies of the Membership Document (Form #100) to the agent immediately following First Degrees? Yes No
- Does the field agent participate in council functions? Yes No
- Do you expect this council to achieve its insurance member quota? Yes No

SERVICE PROGRAM

- Is this council operating under the recommended Service Program structure? Yes No
Status of program: Excellent Good Fair
- Does this council sponsor a Columbian Squires circle? Yes No
Status of circle: Good Fair Inactive
- Is council interested in instituting or reactivating a Columbian Squires circle? Yes No
If yes, Contact Name: _____ Membership Number: _____
Address _____
- Will this council earn Star Council? Likely Unlikely

NEW COUNCIL DEVELOPMENT

- Number of parishes being served by the council: _____
- Is there a Round Table serving each Parish? (If your council serves more than one Parish.) Yes No
- Could a new council be developed in this area? Yes No
If yes, please identify the site: _____

OVERALL STATUS (Outline council strengths, weaknesses, achievements, etc.):

District deputy recommendations suggested to council leadership:

Signed: _____ District Deputy # _____

Street Address _____

City and State or Province _____ Zip or Postal Code _____