

Council Management and Leadership Development

Curtis St. Pierre and Peter Guthrie



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Introductions

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Running Effective Meetings

- Different types of meetings
 - Business
 - All brothers should attend
 - Time to make motions, vote, etc.
 - Officers
 - Officers should attend, but welcome others
 - Time for planning
 - Social
 - No business, just fun
- Meetings should be held to an hour
 - Best if meeting precedes another event



Coordinating Attendance at Events

- Make sure brothers know which events are coming up in the next couple of weeks
- Get brothers to commit to projects ahead of time
 - Especially true for events requiring shifts (e.g., pancake breakfasts)
- Two Great Tools
 - Google Calendar to keep track of events
 - Doodle Polls for shifts



Collecting Dues

- Start in April (around same time as elections)
- Brothers on-campus
 - Cash or check (easy)
 - Square for debit and credit
 - Useful anytime you charge a fee
- Brothers off-campus
 - PayPal for online payment



Graduating Seniors and Alumni Members

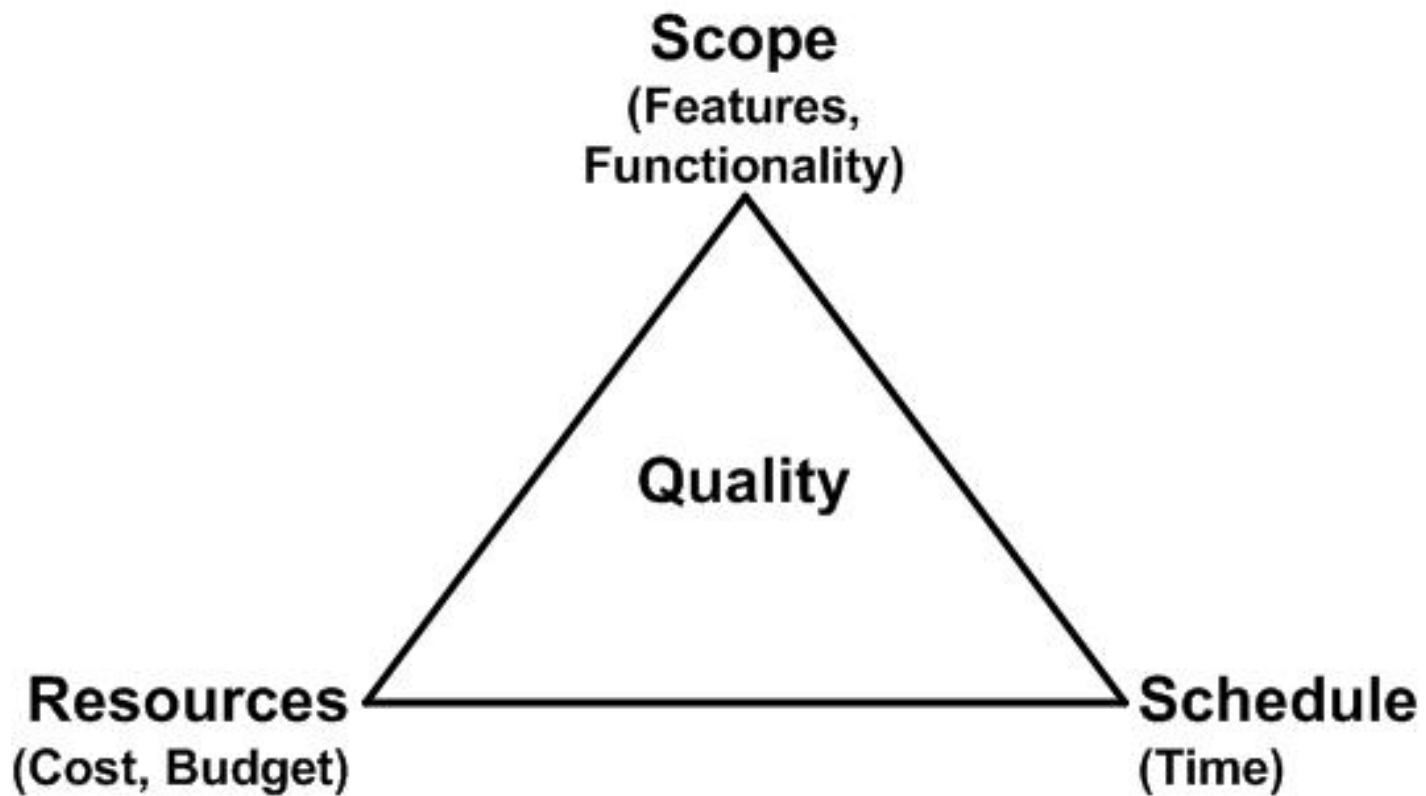
- Senior Exit Interviews
 - Get feedback
 - Encourage brother to stay connected
 - Work with brother to help him transfer
- Alumni Members
 - Use e-mail list to keep them informed
 - Send letters annually
 - Paid up on dues – include membership card; encourage to transfer
 - Not paid up – remind them of the importance of their contributions



Long-Term Event Planning

- Importance of starting early
 - Schedule events for the whole semester during the vacation preceding it
 - If you think you'll need 2 weeks to get a project together, give yourself 3
- Depend on your brothers
 - Especially officers





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Communication During Vacation

- Important things to do over the summer
 - Forms (185; 365; SP-7; Audit, if possible)
 - Appointments
 - Schedule events
- E-mail good for 2-5 people at once
 - Let officers know ahead of time
- Networking tools for large-group coordination
 - Producteev
- GK should have at least 1 meeting with DGK, Chancellor, FS, and Chaplain



Leadership Development in the Catholic Faith

- Parable of the Talents (Matthew 25:14-30)



- CCC 1937



Effective Leadership

- Effective leaders produce other leader
 - Recognize and help grow members talents
 - Tell members they are needed
 - Upper officers are responsible for training lower officers
- Attitude
 - Joyful: make leadership something desirable
 - Priority: there is an importance to what is being done



Identifying Leaders

- Look for those who are always there
 - Non-officers at Officers Meetings
- Notice those who have questions or ideas
- Look beyond next year
- Ask your Chaplain and District Deputy
- Better retention means more leaders



Training Leaders

- Let him know you believe in him
- Three-Step Process
 - Assist with a project
 - Manage a project
 - Manage the brother who manages the project
- Offer support, but not too much



Transitioning After Election

- Part of the daily routine
- Meet often
 - Give advice when asked
- Start handing over responsibilities



Leadership Through the Summer

- Summer Assignment
 - Goals for the council
 - Plans to achieve them
- Contact
 - Past/New officers
 - Committee chairs
 - D.D., F.S., Chaplain
 - E-mail, Phone, Skype, Google Hangout, etc.

