

# REFUND SUPPORT VOCATIONS PROGRAM RSVP

## REFUND AND PLAQUE APPLICATION 20\_\_-20\_\_

Submit this form as needed throughout the fraternal year.

This form is due to the Supreme Council by June 30.

*\*Featured Program  
Instructions on  
Page 2*

**IMPORTANT: PLEASE COMPLETE THIS BOX**

Circle One: Council / Assembly      Council/Assembly No. \_\_\_\_\_

State / Province \_\_\_\_\_

### FORM MUST BE COMPLETED TO BE ELIGIBLE FOR THE RSVP PLAQUE & FEATURED PROGRAM REQUIREMENTS

See directives on the reverse side before completing this section.

#### SECTION I: REFUND INFORMATION

List each donation of \$500 or more with name, amount and date of check.

**Attach copies of canceled checks (both front and back sides) or other documentation such as a council bank statement to this application.**

| SEMINARIAN/POSTULANT | MEMBER# (IF APPLICABLE) | NAME OF SEMINARY/CONVENT | DATE | CHECK # | AMOUNT |
|----------------------|-------------------------|--------------------------|------|---------|--------|
|                      |                         |                          |      |         |        |
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|                      |                         |                          |      |         |        |

#### SECTION II: MORAL SUPPORT INFORMATION

See directives on the reverse side before completing this section.

Check all boxes of moral support provided in order to receive plaque or date plate:

- Invitations to meetings/events
- Letters, cards, email
- Phone calls       Other \_\_\_\_\_

**IMPORTANT:** Be sure to check off **one** of the following (if applicable). All approved participation forms will automatically receive a date plate.

- This is our first year with RSVP.
- Our Vocations Plaque is full and we require a new one.

I AFFIRM THE ABOVE  
TO BE ACCURATE:

\_\_\_\_\_ Grand Knight/Faithful Navigator

\_\_\_\_\_ Member Number

\_\_\_\_\_ Date



Email a copy of this document to: [fraternalmission@kofc.org](mailto:fraternalmission@kofc.org)  
(Councils should also retain a copy of this completed form for their files)

(See other side for instructions)

# REFUND SUPPORT VOCATIONS PROGRAM RSVP

## REFUND AND PLAQUE APPLICATION INSTRUCTIONS

Please review these guidelines before completing application form on reverse

### \*FEATURED PROGRAM REQUIREMENTS

For every \$500 given to an individual seminarian or religious aspirant, Supreme will refund the council or assembly \$100. The maximum refund a council or assembly can receive is \$400 per individual supported. In addition to financial support, Councils are also required to provide some form of moral and spiritual support for their success.

#### The following persons are eligible to receive RSVP funds:

- Seminarians who have been accepted by a diocese and are currently in their “spirituality” year
- Seminarians attending major seminaries (usually four years) in preparation for priestly ordination
- Seminarians in their “pastoral” year (most often when they are deacons)
- Seminarians attending college seminaries (sometimes called minor seminaries)
- Seminarians who belong to a religious institute and are currently in formation for the priesthood (religious seminarians often are called “Brother” even though they will eventually be ordained as priests)
- Men and women who are novices or postulants in religious orders or religious communities

Those eligible for assistance include foreign seminarians studying in the United States or Canada; U.S. or Canadian seminarians studying overseas; seminarians from your home diocese currently attending seminaries in another diocese, state, or country; and seminarians from other states or dioceses attending a seminary located in your jurisdiction.

#### The following persons are NOT eligible to receive RSVP Funds:

- Priests or religious seeking assistance for continuing education
- Religious brothers not currently studying for the priesthood
- Candidates for the permanent diaconate

## SECTION I AND II MUST BE COMPLETED TO BE ELIGIBLE FOR THE RSVP PLAQUE

### DIRECTIVES FOR SECTION I: REFUND INFORMATION

To qualify for the refund, the following conditions must be met:

- Money given to each individual must be vocation-related, donated between July 1 and June 30 within the fraternal year applied for, and must amount to at least **\$500 per individual**.
- The money must have been given to an **individual** and NOT to an institution or fund.
- Money must be given to a seminarian, postulant or novice only.
- The money must be paid with a check drawn on the council/assembly account.
- Copies of any cancelled check(s) (both front and back sides) or other documentation **must** be attached to this application. An example of other documentation is a council bank statement with non-relevant sections blacked out.

### DIRECTIVES FOR SECTION II: MORAL SUPPORT INFORMATION

In order to receive a plaque or date plate, moral support is required:

- Correspondence between council and seminarian/postulant
- Personal visits to seminary or religious residence
- Invitation of seminarian/postulant to council events
- Similar signs of interest



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